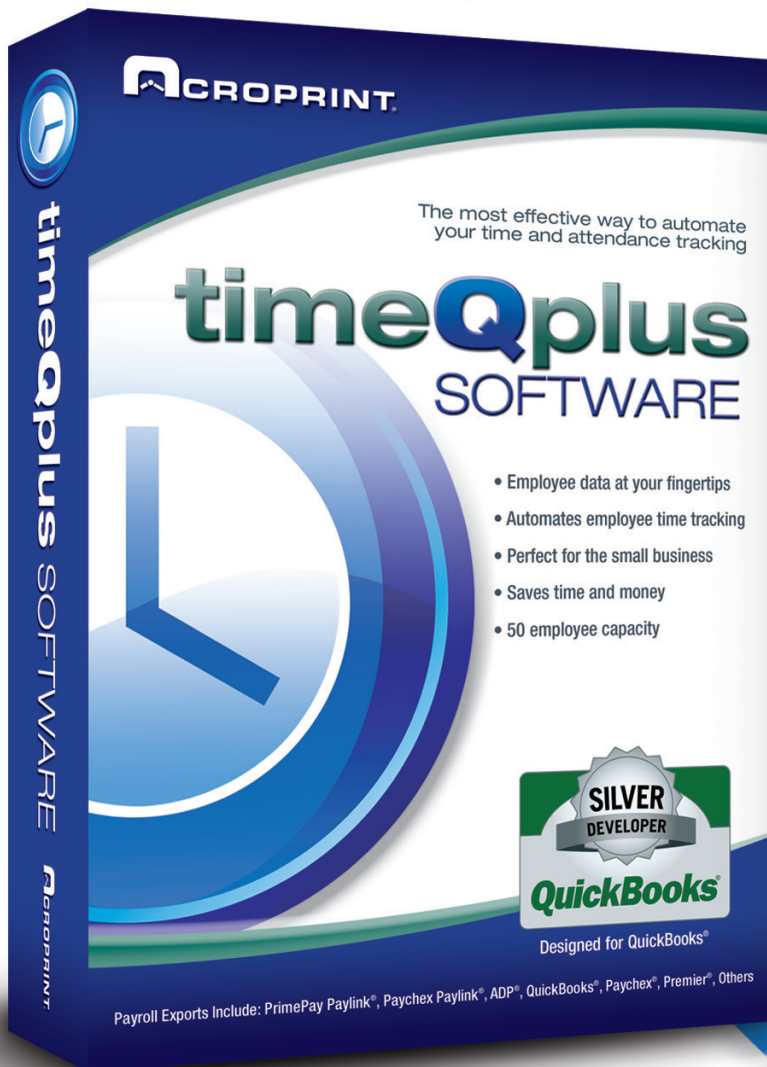




# timeQplus SOFTWARE

Employees "punch in and out" at a computer.  
Add optional terminals to better meet your company's business needs.



Designed for QuickBooks®

*The most effective way to automate your time and attendance tracking*

With Acroprint, you can take control of your labor costs. Lost minutes could be costing you thousands of dollars per year. Based on 250 working days per year, the chart below shows actual time lost at the conservative rate of 20 minutes per day.

# EVERY MINUTE COUNTS.

HOURLY RATE	COST PER MINUTE	NUMBER OF EMPLOYEES					
		2	5	10	25	50	100
\$8.00	\$0.1333	\$1,333	\$3,333	\$6,667	\$16,667	\$33,333	\$66,667
\$12.00	\$0.2000	\$2,000	\$5,000	\$10,000	\$25,000	\$50,000	\$100,000
\$15.00	\$0.2500	\$2,500	\$6,250	\$12,500	\$31,250	\$62,500	\$125,000

## FEATURES

- Ideally suited for small businesses who want to automate their time and attendance process. Single PC Software allows employees to punch at one designated computer. Network Software can be accessed from multiple computers on the network.
- Easily manage additional employees with a 25 user software upgrade. Upgrade options available up to 250 employees.
- Can handle weekly, biweekly, semi-monthly and monthly pay periods including up to 12 shifts with two levels of overtime.
- timeQplus™ software allows you to edit employee punches, view reports at your PC monitor, export data to 3rd party payroll programs, and save data to text file.
- **NEW** Job costing functionality allows your employees to punch IN/OUT using work codes for labor tracking.
- Exports directly to popular payroll formats, including QuickBooks®, eliminating the need for manual calculations.
- Multiple report options including Hours Summary and Time Cards.
- Software or user interface available in English, Spanish and French.

### Employee Data at Your Fingertips

- Supervisors can print Time Card reports, Hours Summary and Who's In/Out reports.
- timeQplus software reports regular hours, two levels of overtime, vacation, sick/personal hours, holiday and other categories.

### Automates Employee Time Tracking

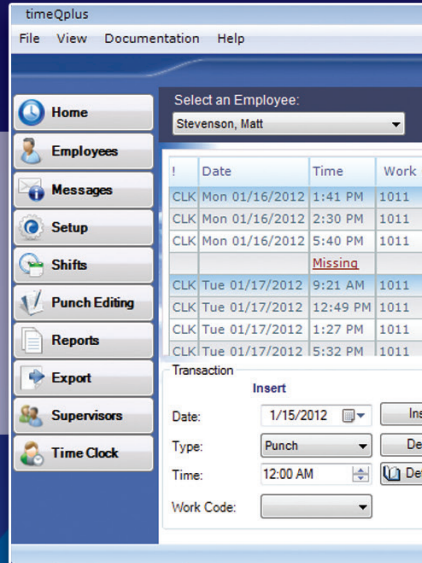
- PC interface allows manager to edit employee punches, view reports and export data to 3rd party payroll programs.
- Handles all pay periods including up to 12 shifts with two levels of overtime.

### Perfect for the Small Business

- Ideally suited for small businesses with up to 50 employees who want to automate their time and attendance process.
- Grows with your business. Flexibility to add new users, network and terminal hardware options.

### timeQplus Software Upgrade

- Easily manage additional employees with a 25 user software upgrade.
- Network Upgrade allows you to access the software on multiple computers



**Time Card Report**

Date: 1/24/2012  
Time: 12:20 PM

Name: Stevenson, Matt  
Badge: 1275

Date	IN	OUT	Hours
Monday 1/16/2012	1:41 PM	2:30 PM	0.49
Monday 1/16/2012	5:40 PM	MISSING	??
Tuesday 1/17/2012	9:21 AM	12:49 PM	3.28
Tuesday 1/17/2012	1:27 PM	5:32 PM	3.43
Wednesday 1/18/2012	9:16 AM	1:17 PM	3.44
Wednesday 1/18/2012	1:58 PM	5:31 PM	3.31
Thursday 1/19/2012	9:18 AM	1:55 PM	3.42
Thursday 1/19/2012	2:33 PM	5:37 PM	3.04
Friday 1/20/2012	9:27 AM	1:54 PM	3.33
Friday 1/20/2012	2:27 PM	5:26 PM	2.59

Pay Period Totals		Hours
Regular		28.33
Overtime Level 1		0.00
Overtime Level 2		0.00
Sick		0.00
Vacation		0.00
Holiday		0.00
OTH		0.00
FMLA		0.00
<b>Pay Period Total</b>		<b>28.33</b>

**Automates time and attendance process. Instantly calculates accurate and indisputable time records.**

**Administrator can edit employee punches. Generate and view time & attendance reports.**

**Export data to 3rd party payroll programs. PC interface allows you to edit employee punches and to view reports at your PC monitor.**

## BENEFITS OF TIME TRACKING

- Eliminates the uncertainties of handwritten records. Provides legible records of hours worked.
- Conforms to state and federal wage and hour laws by providing permanent, accurate, and indisputable records of employee's arrival and departing times.
- Reduces tardiness, long lunch breaks and early departures.
- Increases production and provides the correct labor cost of a finished product or operation.
- Eliminates disputes regarding pay.

# timeQplus SOFTWARE

*The most effective way to automate your  
time and attendance tracking*

## Reports:

- Employee Profiles
- Rules Setup
- Shifts
- Time Card
- Holidays
- Hours Summary
- Raw Transactions
- Time Card Approvals
- Approaching Overtime
- Daily Totals By Day
- Daily Totals By Employee
- Who's IN, Who's OUT
- Work Codes Total by Work Code
- Work Codes Total by Employee

## Systems Requirements:

- IBM® PC Compatible Computer
- Intel® Pentium 4 compatible, 1 GHz or faster
- 1 GB RAM or more
- 1 GB disk space minimum available
- CD-ROM OR DVD-ROM drive
- Super VGA (1,024 x 768) or higher resolution video adapter and monitor
- Windows® XP professional
- Windows® Server 2003/2008
- Windows® Vista
- Windows® 7

## Payroll Exports:

- PrimePay Paylink®
- Paychex Paylink®
- ADP®
- QuickBooks®
- Paychex®
- Premier®
- Custom Export Builder

**Visit [www.acroprint.com](http://www.acroprint.com) for updates and additional information.**

## Optional Terminal Selection



### Biometric Terminal

Add fingerprint terminals to prevent buddy punching.



### Proximity Terminal

Employees can punch in/out with the wave of a proximity badge, mix and match hardware to best meet your business needs.



### Magnetic/Barcode Terminal

Highly durable and reliable magnetic stripe/barcode terminals. Built-in relay contact allows to connect an external bell.

Network software upgrade may be required to add terminals. Visit [www.acroprint.com](http://www.acroprint.com) for a complete list of terminal options.

Contact your Acroprint Dealer for complete details and pricing.



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**[www.acroprint.com](http://www.acroprint.com)**